

## VOLUNTEER CHECKLIST



- ✓ **Read this booklet:** This booklet has been compiled by the team to answer volunteers' most frequently-asked questions, and share everything you need to know about your upcoming trip.
- ✓ **Send us your information:** We have emailed you an application form, as well as a travel plan and profile. Please ensure you complete these and email them back to Justine after confirming of your bookings.
- ✓ **Book your flights:** Book your flights as soon as possible to secure a cheaper fare.
- ✓ **Apply for a visa:** All volunteers will be required to obtain a **BUSINESS VISA**. All volunteers are considered to be working, so you are not legal if you get a Holiday Visa or KAZA UniVisa. Zimbabwe has three visa categories. Categories, by country of residence, can be found at [www.evisa.gov.zw/#/VisaRegime](http://www.evisa.gov.zw/#/VisaRegime)
  - Category A: no visa required (this really means that you get a 30-day visa and it is free)
  - Category B: You will pay for and receive your visa at immigration on the day you arrive
  - Category C: **You must apply for your visa online and obtain it before departing your home country – [www.evisa.gov.zw/#/VisaRegime](http://www.evisa.gov.zw/#/VisaRegime).** More info about visa's can be found on page 12.
- ✓ **Obtain a criminal background check:** To participate in the programme, all volunteers are required to present a criminal background check to our Facility Manager at orientation.
- ✓ **Consult a travel doctor:** This booklet provides you with a list of recommended vaccinations for discussion with a travel doctor at least eight weeks before you depart from home.
- ✓ **Purchase travel insurance:** It is mandatory for all volunteers to purchase travel insurance when volunteering abroad.
- ✓ **Pay your programme fees:** Upon receiving your initial inquiry, we will send you an application form. Once we receive your completed form, we will send you an invoice. A deposit of 50% will confirm your placement, and we will require the balance to be paid 30 days before the programme start date.
- ✓ **Get prepared:** The better prepared you are for this experience, the more you can relax and enjoy your time in country. Do some research on Zimbabwe and Victoria Falls, and learn a few phrases in the Shona or Sindebele languages so you can impress the locals.
- ✓ **Pack appropriately:** Use the packing list in this booklet to guide you, and do not bring too much. Often, volunteers wish to pack items to donate to the local people they will be working with. While we encourage donations, we recommend volunteers purchase these items in-country. This means you are not only investing in the economy of your host country, but also freeing up your baggage space.