

## VOLUNTEER CHECKLIST

**Read this booklet:** This booklet has been developed by the team to answer our most frequently asked questions and share everything you need to know for your upcoming trip.

**Send us your information:** We have emailed you with a list of information we require from you at least one month before your programme start date. Please send this information to our Facility Manager

**Book your flights:** Book your flights as soon as possible, as this will mean you can often secure a cheaper fare.

**Apply for a visa:** All volunteers must apply for a business visa in order to participate on the programme. Most nationalities are able to obtain visas upon arrival in Zimbabwe. However for those who must pre-arrange a visa; these can be obtained from your nearest Zimbabwean embassy prior to departure. A few countries also require a transit visa if coming through South Africa. Please make sure you check that you do not require this visa before departure. Please carefully read VISA section on page 10 regarding application for the essential Business Visa and any extensions.

**Obtain a criminal background check:** to participate on the programme, all volunteers are required to present a criminal background check to our Facility Manager at orientation.

**Consult a travel doctor:** Please discuss all vaccinations with your doctor. This booklet provides you with a list of vaccinations recommended for discussion with a travel doctor at least 8 weeks before you depart.

**Purchase travel insurance:** It is mandatory for all volunteers to purchase travel insurance when volunteering abroad.

**Pay your programme fees:** At least one month before your programme start date, you need to pay your Programme Fee. You are required to pay in full six months before the start date of your course. If, for some reason, you are unable to travel you will be refunded 50% of your payment up to 3 months before travel. No refund will be given for any cancellations after the 3 month cutoff date.

**Get prepared:** The better prepared you are for this experience, the more you can relax and enjoy your time in country. Do some research on Zimbabwe and Victoria Falls and learn a few phrases in Shona or Sindebele, so you can impress the locals.

**Pack appropriately:** Try not to take too much and use the packing list in this booklet to guide you. Often volunteers like to pack donations for the people they are volunteering with and while we encourage this, we recommend volunteers purchase these donations in-country. This means you are not only investing in the economy of your host country, but also freeing up your baggage space.